

DESIGN MEMORANDUM NO. 02-11

TO: Chief District Engineers
Design Engineers
Active Consultants

FROM: Jeff D. Jasper, P.E.
Director
Division of Highway Design



DATE: June 23, 2011

SUBJECT: Plan Note for Purchasing Rights of Way for Local Public Agencies

As the Cabinet continues to improve our state's infrastructure while managing our state maintained roadway system, the process by which it addresses the purchase and subsequent reversion of Rights of Way to the local governing body, known as Local Public Agencies, has changed. Agreements are to be initiated on a project by project basis by the Cabinet, with said agencies, to purchase Rights of Way in the LPA's name for projects that are being managed and constructed by the Cabinet for roadway segments that are off of the State-maintained roadway system. In doing so, it has become necessary to document these transactions with LPAs in our plan sets.

Effective with this memo, a note shall be placed on the Right of Way Summary Sheet that states that Rights of Way were purchased by the Cabinet for an LPA (county, city, etc.). A MicroStation cell has been created for the Designer to use as a basis for the note (see KYTC_Roadway.cel in the current CADD Standards deliverables, cell name NRWLPA). Design Consultants should download and run the CADD Standards executable on the Cabinet's web page to get the new cell. The Designer shall edit the cell to reference the appropriate LPA name as follows:

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Right of Way on this project was purchased by KYTC
in the name of the (Fiscal Court or City) of (County or City).

Example-County:

Right of Way on this project was purchased by KYTC
in the name of the Fiscal Court of Pike County.

Example-City:

Right of Way on this project was purchased by KYTC
in the name of the City of Pikeville.

The note shall be placed under the Upper Right title block of the ROW Summary Sheet
as shown below:

COUNTY OF	ITEM NO.	SHEET NO.

RIGHT OF WAY ON THIS PROJECT
WAS PURCHASED BY KYTC IN THE
NAME OF THE (FISCAL COURT OR CITY)
OF (COUNTY OR CITY).

Any questions regarding this memorandum should be directed to this office.

JDJ: KM: CW